

MEETING:	Dearne Area Council
DATE:	Monday, 19 September 2016
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

Minutes

- 2 Minutes of the Previous Meeting of Dearne Area Council held on 25th July, 2016 (Dac.19.09.2016/2) *(Pages 3 - 8)*

Performance

- 3 Community Safety in the Dearne (Allan Sneddon)

Items for Decision

- 4 Dearne Area Council updated financial position (Dac.19.09.2016/4) *(Pages 9 - 12)*
- 5 Community Magazine (Dac.19.09.2016/5) *(Pages 13 - 30)*
- 6 Future Commissions and use of Area Council finance (Dac.19.09.2016/6) *(Pages 31 - 50)*

Dearne Approach

- 7 Notes from the Dearne Approach Steering Group held on 11th July, 2016 (Dac.19.09.2016/7) *(Pages 51 - 54)*

Ward Alliances

- 8 Notes from the following Ward Alliances (Dac.19.09.2016/8) *(Pages 55 - 62)*
Dearne South – held on 8th August, 2016
Dearne North – held on 21st July, 2016
- 9 Report on the Use of Ward Alliance Funds (Dac.19.09.2016/9) *(Pages 63 - 64)*

To: Chair and Members of Dearne Area Council:-

Councillors Noble (Chair), Gardiner, Gollick, C. Johnson, Philips and Sixsmith MBE

Area Council Support Officers:

Paul Castle, Dearne Area Council Senior Management Link Officer
Claire Dawson, Dearne Area Council Manager
Joe Micheli, Lead Locality Officer
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email governance@barnsley.gov.uk

Friday, 9 September 2016



MEETING:	Dearne Area Council
DATE:	Monday, 25 July 2016
TIME:	10.00 am
VENUE:	Meeting Room, Goldthorpe Library

MINUTES

Present Councillors Noble (Chair), Gardiner, Gollick, Philips and Sixsmith MBE.

10 **Declarations of pecuniary and non-pecuniary interests**

There were no declarations of pecuniary or non-pecuniary interests.

11 **Minutes of the previous meeting of Dearne Area Council held on 6th June, 2016 (Dac.25.07.2016/2)**

The meeting received the minutes from the previous meeting of Dearne Area Council, held on 6th June, 2016.

It was noted that the Tasking Officer, Allan Sneddon, would be invited to future meetings of the Dearne Area Council to provide feedback and answer questions with regards to enforcement provision.

RESOLVED that the minutes of the Dearne Area Council meeting held on 6th June, 2016 be approved as a true and correct record.

12 **Presentation from Phoenix Futures (Dac.25.07.2016/3)**

Jennie Hobson was welcomed to give a presentation on the work of Phoenix Futures and activities taking place in 'The Factory'.

Members were reminded that Phoenix Futures started delivering a service in the area in 2012, and in September 2015 purchased the Dearne Enterprise Centre in Goldthorpe. Since this time there had been around 790 people per quarter visiting the centre, and a breakdown of activities they engaged in was noted.

The meeting noted use of the facility by the NUM for support with claims etc; Be Well Barnsley to support health improvement; BMBC for Job Search, Maths and English sessions; and Phoenix offering support for substance misuse. Members noted the fondness many of the residents had expressed about the centre and of accessing courses previously.

It was noted that the centre had recently been redecorated, and an official launch event had been planned for September. The meeting heard how art by Bill Bennett, a local pit artist, would be displayed in order to build a 'memory lane'. It was suggested that Pete Davis be contacted with regards to holding a photographic exhibition of how the area had changed over time. It was acknowledged that the change in name had resulted in residents talking about the building, which had generated interest.

The numbers accessing provision for substance misuse were discussed. It was suggested that many people would not have accessed support if it had not been

provided locally. Members noted that data on the success rate of intervention was currently being compiled and would be circulated when available.

Members were made aware of discussions taking place to establish a café at the centre, which would provide training opportunities and work with groups to establish luncheon clubs. However, it was noted that proposals were still in their infancy.

The meeting gave thanks for the presentation. Praise was given for the collaborative work being undertaken, and the impact this had in the area.

RESOLVED that thanks be given for the presentation, and its content noted.

13 Performance Report (Dac.25.07.2016/4)

The Area Council Manager introduced the item, reminding Members that Part A of the report provided an overview of the cumulative impact of Area Council finance to date, with Part B providing a narrative of the performance of each commission or funded project.

With reference to Part A, attention was drawn to the number of jobs created, with six full time posts, eight part time posts, and one apprentice. Through the Dearne Development Fund there had been £130,000 of additional match funding brought into the area as a result of investment by the Area Council.

22 people had received qualifications, and 21 residents had been educated with regards to the environment and littering.

Members noted that 55 people had accessed information and advice through the service provided by DIAL, and 18 young people had been referred to receive support prior to intervention by CAMHS, with six receiving one to one support.

The benefits of supporting young people with mental health issues was stressed, including helping to reduce exclusions, and improving attendance and achievement at school.

The performance of the Environmental Enforcement Contract was considered, and the combined number of notices issued was 80 compared to 112 over the last quarter. The reasons for the reduction were discussed, with the possibilities that figures had decreased due to behaviour changes or due to a temporary change in staff over the past quarter considered.

It was noted that there was a payment rate of 74% for notices issued. It was agreed to request further information as to the reasons behind this, and whether this was merely due to time lags in payment.

With regards to the service level agreement to support private sector housing, it was noted that the performance rating for 'satisfactory quarterly monitoring report and contract monitoring meeting' was now amber. This was due to the monitoring meeting being cancelled and subsequently rescheduled.

However, performance against the contract was positive, with both enforcement and prevention work being undertaken. The team had dealt with 270 complaints in the

previous quarter, giving advice and support to residents, and identifying 30 vulnerable households. Six of these had been referred to a range of support services. It was suggested that in future the support services referred to be monitored and the information be shared with the Area Council.

Members noted that there had been 97 instances of waste at premises. It was agreed that the Area Chair discusses the issue of charging for the delivery of household bins with the Service Director, Environment and Transport to consider how this barrier could be overcome for residents in the area.

The meeting went on to discuss the contract with Twiggs, noting that 302 bags of waste had been collected and six fly tipping incidents had been reported.

Members noted the sessions held with local schools, and the discussions with Dearne Valley College to offer placements for apprentices.

The Area Council Manager provided an update on the performance of the projects funded through the Dearne Development Fund, noting the following points.

The Dearne Allotment Group was engaging, 16-28 children every week on average, and 12 adults with learning difficulties alongside their carers. The group also had established a stall to sell their produce. It was noted that links between the project and the community shop were being made.

Goldthorpe Development Group had hosted 3 additional health events and as a result had engaged 562 people to date. At the recent event, the blood pressure of 50 people had been checked with 9 warranting a referral to their GP.

The advice and guidance service operated by DIAL continued to be delivered, and to date the service had supported 55 individuals with a projected cumulative increase in income of over £100,000 expected.

The Salvation Army Season Hope project had made 90 healthy meals each week, and had four volunteers regularly assisting. It was noted that Tesco was now providing surplus stock to the project. The project had made links with DIAL, and an event focused on reducing fuel poverty had been planned.

The Dearne Electronic Community Village workability project had now enrolled 35 learners, all of which were unemployed or receiving Employment Support Allowance. Support was given in areas such as Job Search and CV writing, and two of those enrolled had already progressed into work.

Members noted that the finance granted to Dearne Valley Bulldogs had led to the granting of a bid from Sport England for £75,000.

DIAL h0urbank had 39 members taking part, and the work being undertaken at Cherry Tree Court was noted.

18 referrals had been made to the TADS project, with 6 young people receiving intensive support. Every child engaged had seen an improvement in their health following support given.

Members noted that Citizen's Advice Bureau had been granted £9,000 to hold a drop in session at Goldthorpe library on a Wednesday, starting in September, 2016.

RESOLVED that the report be noted.

14 Dearne Area Council updated financial position (Dac.25.07.2016/5)

The Area Council Manager provided an updated financial position. Following the decisions taken at the previous meeting of the Area Council, £52,243 remained available for allocation in the 2016/17 financial year.

RESOLVED that the financial position be noted.

15 Clean and Tidy Commission (Dac.25.07.2016/6)

The Senior Management Link Officer, Paul Castle, left the room for this item due to a potential conflict of interest due to him being Service Director, Environment and Transport.

The Area Council Manager introduced the item, following on from discussion at the previous meeting. Members were reminded of their previous decision to extend the service for six months at a cost of £37,450. This would be done by seeking three quotations.

Discussion with officers in procurement, and taking into account the relatively low cost and short time frame, advice was given that a waiver to contract procedure rules could now be completed in order to allow the existing contract to be extended to 31st March, 2016, rather than to seek three quotations.

Discussions were then had with the current provider, confirming that to extend until the end of March 2016 was in excess of six months and therefore would cost £43,629.

RESOLVED that authority be delegated to the Executive Director, Communities, to complete necessary paperwork to waive the relevant contract procedure rules to extend the Clean and Tidy Commission until 31st March, 2016 at a cost of £43,629.

16 Notes from the Dearne Approach Steering Group held on 9th May, 2016 (Dac.25.07.2016/7)

Members considered the notes from the meeting held on 9th May, 2016.

RESOLVED that the notes from the Dearne Approach Steering Group be received.

17 Notes from the following Ward Alliances (Dac.25.07.2016/8)

The meeting received the notes from the Dearne North Ward Alliance held on 9th June, 2016, and Dearne South Ward Alliance held on 13th June, 2016.

Members discussed the dates and times of the Ward Alliance meetings, noting that these had recently changed. It was suggested that each Alliance discusses the issue

at their next meeting, so as to be as accommodating as possible to the needs of their membership.

RESOLVED that notes from the respective Ward Alliances be received.

18 Report on the Use of Ward Alliance Funds (Dac.25.07.2016/9)

The Area Manager provided an overview of Ward Alliance Fund expenditure from the beginning of the financial year to date.

The Dearne North Ward Alliance had allocated £3,040 of its £10,069 allocation, of which £2,790 had been matched with volunteer time.

The Dearne South Ward Alliance had allocated £4,551 of its £11,160 allocation, of which £4,301 had been matched with volunteer time.

The significant amount of volunteer engagement in the area was mentioned, and it was noted that this was featured in the recently published Community Magazine.

RESOLVED that the report be noted.

Chair

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BARNESLEY METROPOLITAN BOROUGH COUNCIL

DEARNE AREA COUNCIL 19th September 2016

**Report of the
Dearne Area Council Manager**

Dearne Area Council Financial Position

1.0 Purpose of Report

1.1 This report provides an updated financial position for all Dearne Area Council spend, and outlines the unallocated amount remaining for the 2016/17 financial year

2.0 Recommendations

2.1 Dearne Area Council members note the updated financial position for all Dearne Area Council spend and the unallocated amounts remaining for 2016/2017. Details are contained in Appendix One.

3.0 Financial update

3.1 At the Dearne Area Council on the 25th of July 2016 Members agreed to extend the the clean and tidy service until the end of March 2017 at a cost of £43,736

3.2 Including monies carried forward from 2015/16 the Dearne Area Council have an allocation of £220,664.00 to spend on meeting the Dearne Area Council priorities in the 16/17 financial year. To date the Area Council have spent and earmarked **£178.582** on previously agreed projects/services.

3.3 The income from FPN was last reported at the previous Area Council meeting on the 25th of July. An updated return will be available at the next meeting on the 21st of November 2016. During the previous quarter the income of £2,350 from fixed penalty notices has been added to the remaining amount leaving an unspent allocation of **£45,957** to spend in the 16/17 financial year. The unspent allocation already takes into consideration the possible allocation of finances from the Area Council to each of the Ward Alliances

4.0 See appendix one for full break down

Appendices

Appendix One: Financial Update

Officer:

Claire Dawson

Dearne Area Council Manager

Tel:

01226 775106

Date:

19th September 2016

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Appendix one: Financial Update

Area Council Spend	2014/2015	2015/2016	2016/2017	2017/18
	£ 200,000.00	£ 200,000.00	£200,000.00	
		+£ 55,438.00	+£20,664.00	
		£ 255,438.00	£220,664.00	
Environmental Enforcement	-£ 27,181.00	-£ 18,465.00	-£ 31,000.00	
Environmental Enforcement - BMBC contribution	-£ 8,000.00	-£ 5,000.00	-£5,000.00	
Community Newsletter		-£1,846.00	-£1,846.00	
Training for Employment	-£ 74,381.00	-£ 37,000.00		
Private Sector Rented Housing Management / Enforcement	-£ 35,000.00	-£62,300.00	- £12,000	
Dearne Clean & Tidy		-£ 75,000.00	- £43,736.00	
Dearne Development Fund		-£ 62,646.00	-£15,000.00	
Dearne Development Fund - Phase 2			-£50,000.00	
Possible monies to put into the Ward Alliances			-£20,000.00	
Total spend	£ 144,562.00	£262,257.00	£178,582.00	
Allocation remaining	+£ 55,438.00	-£6,819.00	+£42,082.00	
FPN income received		+£27,483.00	+£2,350.00	
Parking FPN income received			+£1,525.00	
Final Allocation remaining	+£ 55,438.00	+£ 20,664.00	+£ 45,957.00	

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BARNSELY METROPOLITAN BOROUGH COUNCIL

Date: 19th September 2016

Community Magazines

1. Purpose of Report

Seek support for the continuation of a twice-yearly community magazine for the area councils.

2. Recommendations

It is recommended that:

- 2.1 The area council approve the production of two further community magazines for the Dearne area as outlined in this report.**
- 2.2 The area council note the human and financial resource requirements linked to this approach, including officer/member time and distribution costs of approximately £2,667.00 for two further editions**
- 2.3 The area councils note the process for signing off future publications.**

3. Background

- 3.1 The area councils (excluding Central) have so far produced two community magazines which have been distributed to resident's homes in December 2015 and July 2016. We are currently out of contract for future editions.**
- 3.2 The community magazine is designed and printed at no cost to the area councils as this is subsidised by 12 pages of advertising. However, the production of the magazine takes significant time and resource from the area council, members and communications and marketing team. This resource is used to write and proof copy, source distribution and liaise with the designers.**
- 3.3 Due to the large areas and mixed postcodes, the distribution of the magazines has been difficult to organise. Some households have received the wrong copies of the community magazines, which has been inevitable when distributing copies from first four parts of postcode data. Communications and marketing have outlined recommendations to improve this process in section 5.2 of the paper.**

4. **Feedback**

4.1 Residents were asked to complete a survey to give their feedback on the magazines. The survey had 25 responses. 65 per cent found the information useful. Comments about the magazines were mixed, many asked for more up to date information about local events and activities that community members could get involved in. 90 per cent of those that answered the survey said they would like to see more information about their local area. A full copy of the survey report can be found in Appendix 1.

Other feedback;

- The Dearne Area Team and local groups have had a positive response to the newsletter with a cash donation given to the Salvation Army

4.2 It is suggested that evaluation of each community magazine edition continues to keep up to date with the feedback from residents. Area councils are encouraged to ask for feedback via their social media channels and face to face.

5. **Distribution costs**

The December 2015 magazine was solely delivered by Royal Mail

	Households	Cost of distribution by Royal Mail
Dearne	10,582	£1,333.33

The July 2016 edition was part delivered by Royal Mail and part delivered by a local distribution company.

	Households	Cost of distribution by Royal Mail
Dearne	10,582	£1,333.33

This will be an approximate cost of £2,667.00 for two further editions out of Dearne Area Council finances

6. **Future editions**

To improve the way in which the magazines are collated and distributed in the future, communications and marketing recommend the following:

6.1 The production of the magazines will be staggered. This will allow area councils to have more up to date content and a shorter timescale of turnaround. This process will be trailed and monitored to review if it works better than one deadline for all area councils.

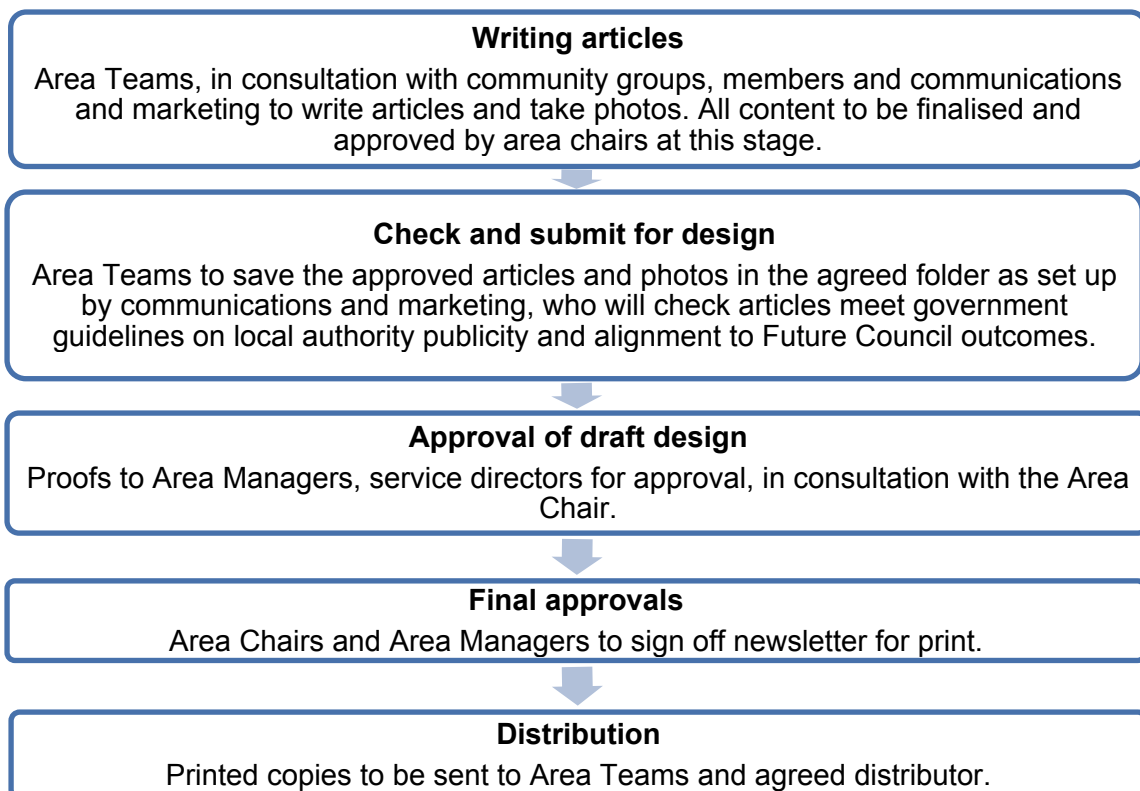
6.2 To improve distribution of the magazines, communications has two proposed methods:

- Tender for a distributor for all of the area council magazines.

- Each area council is responsible for sourcing a distributor for their area magazine.

The responsibility for the distribution will be with the Stronger Communities service.

- 6.3 Communications and marketing will produce a template which will guide area councils on the type of information which may be useful to include in the magazines. This will allow for a mix of content including health information, future council messages, up to date information about local events and activities for residents.
- 6.4 Features focusing on other council services that apply to all areas such as waste, school admissions, and cultural events may be included if it is viewed to be relevant and considered appropriate by area managers and elected members. The communications and marketing team will provide this content.
- 6.5 If the continuation of the magazines is approved. The next issue will be published in the winter of 2016 (through a staggered approach) and again the summer of 2017.
- 6.6 The roles and responsibilities are outlined in the flow chart below;



7 Next steps

- 7.1 If recommendations are agreed, communications and marketing with liaison with designers to sign new contract for future magazines.

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Report Settings Summary

Event	Community magazines feedback - summer 2016
Total Responses	25
Total Respondents	2
Questions	All
Filter	<i>(none)</i>
Pivot	<i>(none)</i>
Document Name	CM July 16 01092016
Created on	2016-09-01 11:20:33
Created by	Katie Rogers

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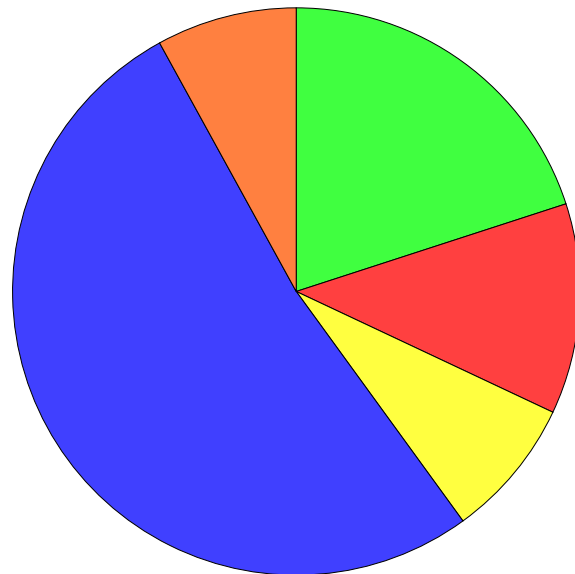
Question 1 - Which area do you live in?

Question 1 - Which area do you live in?

Question responses: **25 (100.00%)**

Question 1 - Which area do you live in?

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	% Total	% Answer	Count
■ Dearne Area: including Goldthorpe, Thurnscoe, Bolton on Dearne	20.00%	20.00%	5
■ Penistone Area: including Cawthorne, Hoylandswaine, Silkstone, Tankersley, Pilley, Thurgoland, Oxspring, Thurlstone, Millhouse Green.	12.00%	12.00%	3
■ North Area: including Darton, Staincross, Baugh Green, New Lodge, Athersley North, Athersley South, Mapplewell	8.00%	8.00%	2
■ North East Area: including Cudworth, Grimethorpe, Royston, Great Houghton, Brierley, Shafton, Carlton, Monk Bretton, Lundwood	52.00%	52.00%	13
■ South Area: including Wombwell, Darfield, Hoyland, Jump, Hemingfield, Birdwell, Elsecar, Blacker Hill,	8.00%	8.00%	2
Total	100.00%	100.00%	25

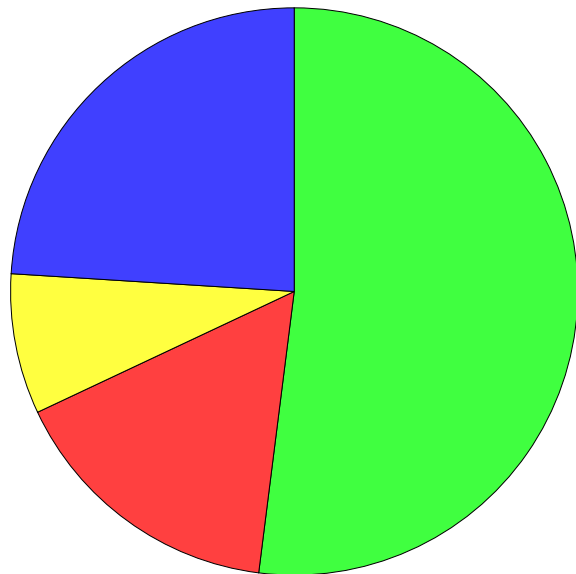
Question 2 - Did you receive your community magazine through your letter box?

Question 2 - Did you receive your community magazine through your letter box?

Question responses: **25 (100.00%)**

Question 2 - Did you receive your community magazine through your letter box?

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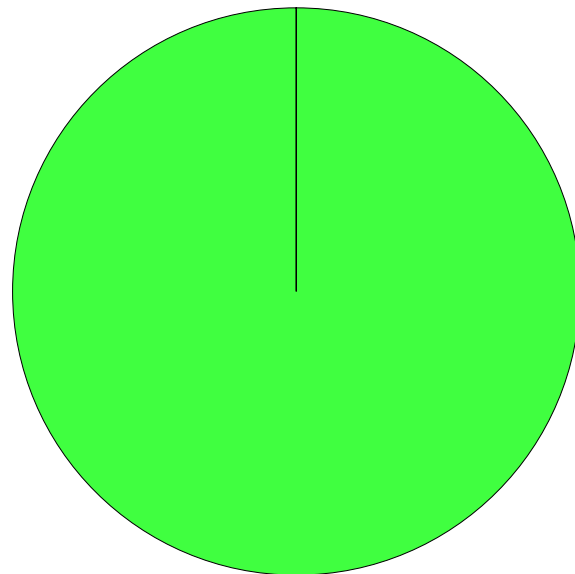
	% Total	% Answer	Count
■ Yes, it came through my letter box	52.00%	52.00%	13
■ I read it online	16.00%	16.00%	4
■ I picked up a copy from somewhere else	8.00%	8.00%	2
■ No, I haven't seen it	24.00%	24.00%	6
Total	100.00%	100.00%	25

Question 2a - please tell us where you picked up your copy

Question 2a - please tell us where you picked up your copy

Question responses: 1 (4.00%)

Question 2a - please tell us where you picked up your copy from



	% Total	% Answer	Count
■ [Responses]	4.00%	100.00%	1
■ [No Response]	96.00%	--	24
Total	100.00%	100.00%	25

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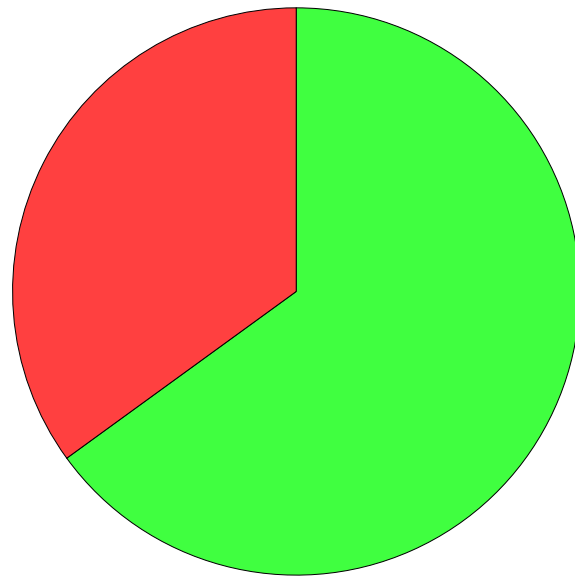
ID	Consultation Point	Consultee	Agent	Answer	Date	Version	Status	Type
17				supermarket	24/08/16 11:09	0.1	Submitted	web

Question 3 - Did you find the information in it useful?

Question 3 - Did you find the information in it useful?

Question responses: **20 (80.00%)**

Question 3 - Did you find the information in it useful?



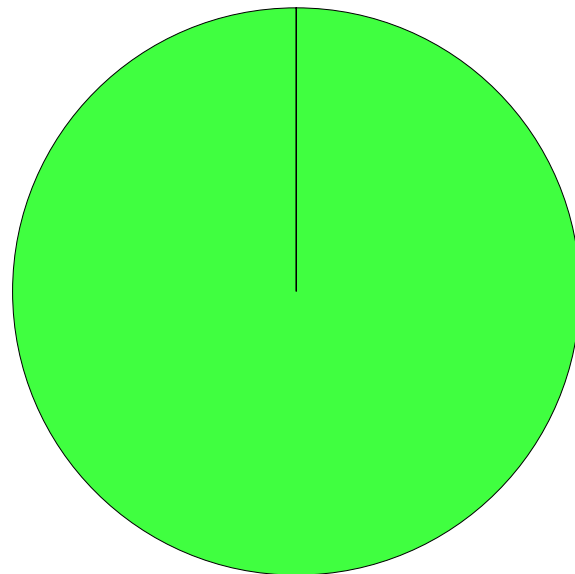
	% Total	% Answer	Count
■ Yes	52.00%	65.00%	13
■ No	28.00%	35.00%	7
■ [No Response]	20.00%	--	5
Total	100.00%	100.00%	25

Question 4 - What other information would be useful to have in your community magazine?

Question 4 - What other information would be useful to have in your community magazine?

Question responses: 14 (56.00%)

Question 4 - What other information would be useful to have in your community magazine?



	% Total	% Answer	Count
■ [Responses]	56.00%	100.00%	14
■ [No Response]	44.00%	--	11
Total	100.00%	100.00%	25

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ID	Consultation Point	Consultee	Agent	Answer	Date	Version	Status	Type
1		Mr Craig Elliss		Development plans of the Dearne - i.e. 2,500+ additional homes to be built in the area before 2033. Why is this information not publicly advertised?	28/07/16 12:16	0.1	Submitted	web
2				A timetable of events in the community. List of contact details for	28/07/16 14:03	0.1	Submitted	web

Question 4 - What other information would be useful to have in your community magazine?

ID	Consultation Point	Consultee	Agent	Answer	Date	Version	Status	Type
				key stakeholders/groups that work in the area. Useful phone numbers. i would like to see less adverts and more focused articles about the work, activities or project that are happening in the area.				
3				news of upcoming events not old news of events gone by.	01/08/16 15:43	0.1	Submitted	web
4				No other information just that the front cover could look more appealing. Other area magazines have nice pictures on the front cover, would be nice to have some pictures of the area on the front cover.	02/08/16 08:19	0.1	Submitted	web
8				Sponsors names when appropriate who help to improve our facilities in our wards. This may encourage more sponsorship and make our Ward Alliance Funding go that bit further	15/08/16 17:04	0.1	Submitted	web
9				Latest news from community groups what can people get involved in. What's going on in the area - parks, wildlife, new places to visit etc. Less info from wards, ward alliances, councillors	17/08/16 10:43	0.1	Submitted	web
10				Information on forth coming community events so I could attend in my area.	18/08/16 10:47	0.1	Submitted	web

Question 4 - What other information would be useful to have in your community magazine?

ID	Consultation Point	Consultee	Agent	Answer	Date	Version	Status	Type
12				N/A - Wrong magazine delivered - North Area magazine delivered to High Hoyland (which is in Penistone East)	19/08/16 12:10	0.1	Submitted	web
17				we need to be more informed on future plans ie. bus services-education (all ages)-future job prospects, we also need more information on our councillors political thoughts, their ideology and where they see our towns direction in the coming years.	24/08/16 11:09	0.1	Submitted	web
21				Seems to be filled with valuable information. Forthcoming autumn events and Winter events like Bonfire/ Halloween/Christmas, events etc	31/08/16 11:01	0.1	Submitted	web
22				The magazine gives a good overview of what is going on in the community. with some great good news stories around volunteering An upcoming events calendar might be nice for people but obviously not I ways easy if people don't give info in time etc. Would like to see some info on the library and what we offer over the Summer.	31/08/16 11:08	0.1	Submitted	web
23				none --think its very informative and interesting.	31/08/16 11:11	0.1	Submitted	web
24				A list of local classes and groups, such as yoga classes, books groups,	31/08/16 11:15	0.1	Submitted	web

Question 4 - What other information would be useful to have in your community magazine?

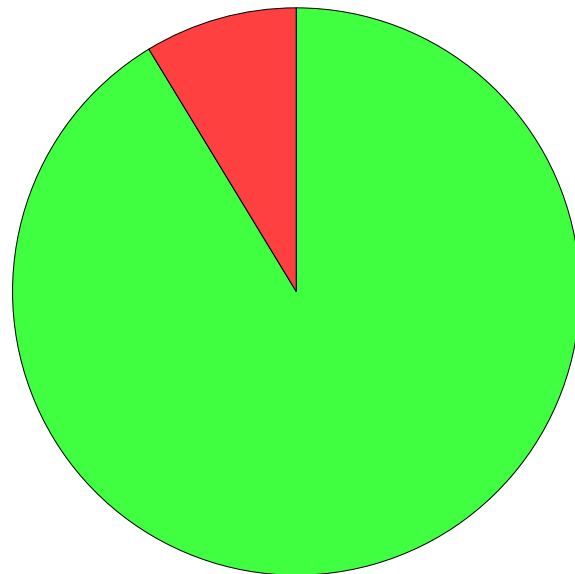
ID	Consultation Point	Consultee	Agent	Answer	Date	Version	Status	Type
				photography groups, cookery classes etc.				
25				I liked the mix of information and local adverts for businesses. It was informative and had a good balance of articles from all areas in the Ward. The photos of all activities showed how people are really getting involved with projects and making the best of their local areas.	31/08/16 11:21	0.1	Submitted	web

Question 5 - Did you know which area council you lived in?

Question 5 - Did you know which area council you lived in?

Question responses: **23 (92.00%)**

Question 5 - Did you know which area council you lived in?



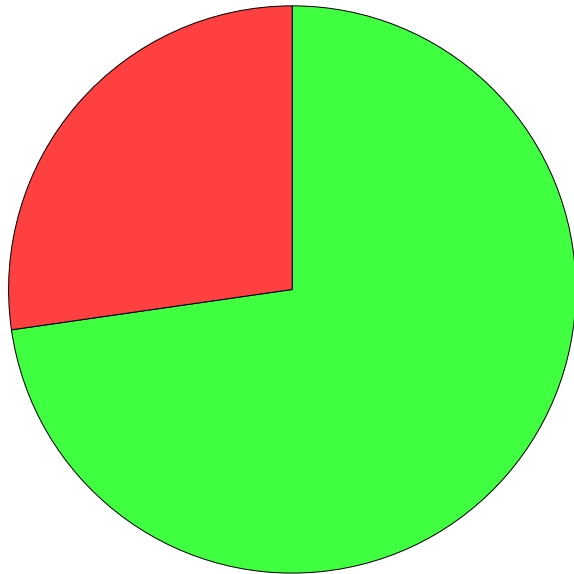
	% Total	% Answer	Count
■ Yes	84.00%	91.30%	21
■ No	8.00%	8.70%	2
■ [No Response]	8.00%	--	2
Total	100.00%	100.00%	25

Question 6 - Had you heard about ward alliances before reading the magazine?

Question 6 - Had you heard about ward alliances before reading the magazine?

Question responses: **22 (88.00%)**

Question 6 - Had you heard about ward alliances before reading the magazine?



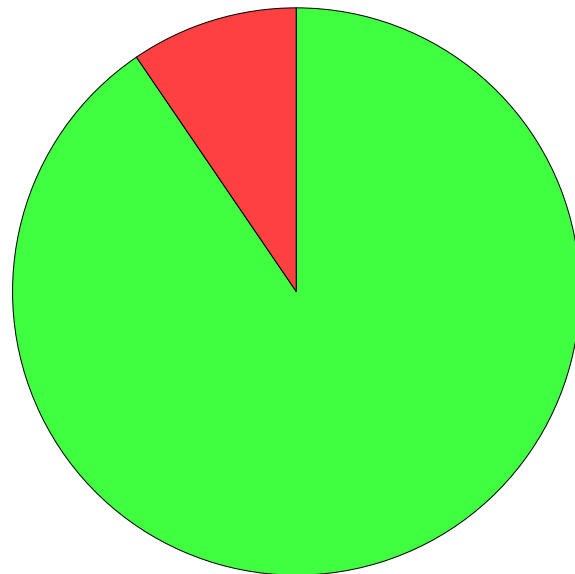
	% Total	% Answer	Count
■ Yes	64.00%	72.73%	16
■ No	24.00%	27.27%	6
■ [No Response]	12.00%	--	3
Total	100.00%	100.00%	25

Question 7 - Would you like to see more information about your local area?

Question 7 - Would you like to see more information about your local area?

Question responses: 21 (84.00%)

Question 7 - Would you like to see more information about your local area?



	% Total	% Answer	Count
Yes	76.00%	90.48%	19
No	8.00%	9.52%	2
[No Response]	16.00%	--	4
Total	100.00%	100.00%	25

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BARNSELY METROPOLITAN BOROUGH COUNCIL

DEARNE AREA COUNCIL 19th September 2016

**Report of the
Dearne Area Council Manager**

Dearne Area Council future commissions and use of Area Council budget.

1.0 Purpose of Report

- 1.1 The purpose of the report is to update members with regards to the development of future Area Council commissions. This includes the approval of the specification and procurement of the environmental clean, tidy and volunteering service. The report also includes plans for allocating further finances to the Dearne Development Fund, railway embankment scheme and Ward Alliance Funds.

2.0 Recommendations

- 2.1 That members approve the service specification and procurement of an environmental clean tidy and volunteering service for the Dearne Area Council as outlined in the attached specification, to a value of £75,000, for a period of one year with the option to extend for a further year.
- 2.2 Members consider the option to delegate £10K from the Area Council budgets to each of the Ward Alliances for 2016/17 to be allocated through existing Ward Alliance Fund approval mechanisms.
- 2.3 That a further £30,000 is allocated to the Dearne Development Fund, to be allocated as previously agreed.
- 2.4 That £10,000 be allocated to the railway embankment scheme, with final approvals for expenditure being delegated to the Interim Executive Director, Communities.

3.0 New Commissions for 2017/18 Dearne Area Council

3.1 Environmental Clean ,Tidy and volunteering service

Based on discussions between the area manager and Dearne elected members the Dearne Area Council clean and tidy specification has now been amended and with agreement of the Area Council is ready for procurement.

- 3.2 The specification states the incoming provider will work with local community groups, businesses, enforcement teams as well as being proactive and reactive in addressing local hot spots. The incoming provider will develop an environmental steering group in partnership with Dearne North and South

ward alliances

- 3.3 It is expected that the work of the provider will be designed to complement and build upon rather than duplicate the existing provision. With the service having a particular focus on educating young people, families, volunteers and residents with regards the environmental, economic and health related impact in relation to littering. Therefore elements of the service will focus on the “prevention of littering” and not solely focus on clean-up operations.
- 3.4 Based on the area size, population and realistic costings a maximum sum of £75,000 has been identified for this 1 year commission with the option to extend for a further year performance and finance permitting.
- 3.5 A further consideration is TUPE. If there is a change of supplier minimal changes to the specification TUPE may apply. However this will only be to staff that are dedicated to the Dearne contract.
- 3.6 During the tender process the incoming tenders will be evaluated based on their competence in delivering the service and there will be a 30:70 quality price split favouring quality rather than price. This will be followed up by way of presentations from services which have expressed an interest. The panel will consist of local residents, the area manager and elected members.
- 3.7 If agreed the procurement will commence early October 2016 and evaluated in November. Taking the stand still period into consideration this would mean the contract could be awarded in January 2017. This leaves plenty of time for the lead in period and for the provider to commence work on the 1st of April 2017.

4.0 **Use of Area Council finances 16/17**

4.1 **Dearne Development Fund**

The Dearne development fund was established in 2015/16 in order to meet all of the area priorities, upskill local groups and bring in services to meet the needs of residents. The allocation of funds is done by way off a formal application process followed by a panel that award the funds. Further all services that receive funds are expected to submit monitoring information in order to feed back to the Area Council.

- 4.2 The Area Council allocated 80K to the Dearne development fund in order to meet area priorities in 15/16; this amount funded nine projects in total. Further an initial allocation of 50K was agreed at the area council to meet area priorities in the 16/17 financial year. Already the panel have distributed £9,974 of this allocation to CAB.
- 4.3 During the second round of the 2016/17 financial year the area team have received applications many enquiries regarding proposed projects. The next shortlisting panel consisting of area manager, elected members and residents

will take place on the 17th of October 2016. Due to the success of previous projects it is recommended that the area council allocate a further 30k out of 2016/17 finances in order to meet all of the priorities set by the area council.

4.4 **Railway embankment**

The disused railway has long been a blight on the Dearne environment, for example fly tipping and the overall appearance of the railway bridges. Therefore the area team have been working with partners on dealing with some of these issues.

4.5 Work has already taken place on the appearance by way of the well-publicised painting of the bridges. This has involved over one hundred people, services and groups. Each have contributed either financially or with volunteer hours in order to finish this part of the project.

4.6 Highways and BDSS have waived costs in order to ensure safety and closed roads so that the bridges could be painted. Big Local have installed and will maintain CCTV on Straight Lane bridge as well as paying the expenses of University students that will be taking part in the next phase. Network Rail have so far spent 20K on fly tipping and installing new fencing on Barnsley Road. They are also looking at costings in relation to heightening the bridge on Straight Lane in order to reduce further fly tipping.

4.7 The area manager has submitted an application to Network Rail in order to gain a community licence that will enable the community to work on the disused railway site. This development of this scheme will be done through the railway embankment meeting It will be undertaken according to health and safety guidelines and will bring specialist in as and when future plans have been developed.

4.8 The area manager's intention is to apply for match funding from the various streams that exists in order to drive this scheme forward, some of these discussions have already taken place. It is recommended that the area council earmark 10K out of their 2016/17 budget in order to contribute to the overall project. This will be done in line with BMBC financial regulations. Further it is recommended that members of the Dearne Area Council give delegated authority to the area manager in order to project manage the development of the disused railway site through the railway embankment meeting.

4.9 **Ward Alliances**

At the area council meeting on the 1st of June 2015 a discussion took place with regards allocating finances from the area council to the Ward Alliances in order to compensate for the reduction in Devolved Ward Funds. It was agreed that this would be looked at as and when finances in each of the ward alliances were running low.

- 4.10 To date Dearne North have spent £5352.50 and Dearne South £6613.50 of their initial Ward Alliance allocation. Following provisional approval it is recommended that the Area Council devolved 10k to each ward alliance in order to meet ward priorities.
- 4.11 If agreed this funding must be allocated to the Ward Alliance and then be split: 50% to be used to enhance community capacity and volunteering (the same as the existing Ward Alliance Fund), and 50% to be used to fund local projects that the Ward Alliance considers a priority (ie these can be purchase of physical improvements that do not require match-funding with volunteer time).

5.0 **Appendices**

Service Specification

Officer

Claire Dawson
Dearne Area Council Manager

Tel:

01226 775106

Date:

19th September 2016

**BARNSLEY METROPOLITAN
BOROUGH COUNCIL**



**Dearne Area environment,
education and volunteering Service
Specification**

RETURN DATE:

TIME:

SPECIFICATION

Wendy Lowder

**Interim Executive Director, Adults and
Communities**

Barnsley MBC

Adults and Communities

Westgate Plaza One

PO Box 609

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SECTION 1

PROJECT OVERVIEW AND SCOPE OF SERVICE

SECTION 1

PROJECT OVERVIEW AND SCOPE OF SERVICE

1. INTRODUCTION

- 1.1.1 The Dearne Area Council wishes to commission a Provider to deliver a service that will complement existing environmental service provision, including enforcement and the work currently carried out by local volunteers to improve the overall environmental appearance of the Dearne North and Dearne South

The service will contribute to maintaining a clean, well presented and welcoming physical environment in the two wards of the Dearne area through a reactive and proactive approach to the issues of fly tipping, littering, vegetation, weeding, pruning and maintenance of green areas. The service should involve local people in sustaining their own neighbourhoods and inspire people to **Love Where You Live**. Engaging with local residents, young people, businesses, BMBC services, community groups and volunteers is essential to the success of this initiative.

The involvement of businesses, local people and groups is a key element and this will be expected to be done through volunteering and stakeholder engagement. In addition there are a number of agencies and services working together towards improving the Dearne Area including additional enforcement around littering/dog fouling and housing regeneration and enforcement initiatives as well as work currently carried out by BMBC Neighbourhood Pride service and the Safer Neighbourhood Service.

It is expected that the work of the provider will be designed to **complement and build** upon rather than duplicate the existing provision. With the service having a particular focus on educating young people, volunteers and residents with regards the environmental, economic and health related impact in relation to littering. Therefore elements of the service will focus on the “prevention of littering” and not solely focus on clean-up operations.

In developing and delivering this service, the provider should ensure that it is contributing to the Council's corporate priorities and outcome statements. Sustainability, community support, self-reliance, resilience and reciprocity should therefore be built into the service design and delivery. Also and where possible provide work experience placements, apprentice opportunities and local labour should be used.

Background information about the Dearne Area Council can be found at Appendix A.

2. BACKGROUND AND CONTEXT

- 2.1 The Dearne area sits in the east of the borough of Barnsley and is part of the Dearne Valley link which brings Barnsley together with Doncaster to the north

and Rotherham to the south. The Dearne Area council consists of Highgate, Thurnscoe, Goldthorpe and Bolton.

There area has seen a number of major physical changes over the last 10 years including the development of both commercial and residential properties and new road schemes. The area covers 16 sq. km with a population of 22,387.

Historically the Dearne area has suffered greatly from littering, fly tipping, graffiti etc and the particularly poor state of the disused railway embankment which runs through the centre of Goldthorpe has made adverse local and national news. Gateway routes have also been highlighted as problem areas. One of the aims of this service is to work with other agencies and local people to help create a better image for the Dearne which can be publicly celebrated.

A number of initiatives have taken place in recent times funded by local elected members including a free 'Bulky Rubbish' collection service and provision of free skips in certain areas for clean-up days. This proved expensive and in the end ineffectual without additional enforcement.

There are also several initiatives being delivered currently by local groups including the 'Goldthorpe Tidy Streets' project delivered by the Goldthorpe Development Group. Other groups such as the Bolton on Dearne voluntary action, friends of Broadwater and Highgate community group have also taken on responsibility for keeping their local area clean and tidy. The Dearne Area Team are also leading an initiative with Network Rail, local groups, services and residents to address the problems around the disused railway and the vast amount of fly tipping which takes place in the area.

Additional Housing and General Enforcement has been commissioned recently through the Area Council. All of the initiatives with the involvement of local people through various groups and services are starting to have an improved impact but the issues are too big for local people alone. It is hoped that the provision of a commissioned environment, education and volunteering service, funded by the Area Council will make the big difference to the area and in turn create a better, cleaner environmental image to the outside world and a more welcoming place for visitors and residents.

Improving the Environment is a priority of the Dearne Area Plan which was produced after research was carried out with residents during 2012/2013 and is used for the allocation of Dearne Area Council funds through commissions which must relate to the priorities highlighted with in it. A copy of the Dearne Area Plan is enclosed as Appendix 1 with this document.

3. STRATEGIC VISION AND VALUES

3.1 Barnsley MBC's Vision is to '**Work together for a brighter future, a better Barnsley**'

Our Values include:

Working Together

- We work as “One Council” to do the best that we can for our customers
- We build partnerships and work with others to achieve the best for Barnsley
- We are understanding and supportive of others, respecting and valuing differences
- We are open and honest about what we are able to achieve, the decisions we make and how well we are doing
- We are true to our word, reliable and fair
- We are responsible and accountable for our actions

Honest

- We are open
- We are honest
- We are true to our word
- We are fair

Excellence

- We are committed to quality and value for money
- We learn from our successes and mistakes
- We are flexible, adaptable and respond positively to change

Pride

- We are proud of the work we do and services we deliver
- We are proud to support our communities to make Barnsley a better place
- We are proud of our achievements

4. COUNCIL PRIORITIES AND OUTCOME STATEMENTS

4.1 In developing and delivering this service, the Service Provider should ensure that it is contributing to the Council's corporate priorities and outcome statements as outlined below:

<p>Thriving and vibrant economy</p>	<p>Create more jobs and businesses through appropriate provision of business, enterprise and employment programmes.</p> <p>Reduce worklessness amongst those currently unemployed and increase the skill levels of our current and future workforce.</p> <p>Contribute towards making the wards of Dearne North and Dearne South a more inviting place to live and work. Use volunteering schemes in order for the residents to gain new skills and experience. Encouraging new businesses into a more attractive, vibrant and clean village.</p> <p>Encourage people who live and work in the two wards of Dearne North and Dearne South To “love where they live” and take pride in their local environment.</p>
<p>Supporting strong resilient communities</p>	<p>Ensure people of all ages have a much greater involvement in the designing, delivery and evaluation of services in order to actively participate in improving their lives and Barnsley</p> <p>Ensure customer services and the citizen experience of access is improved, and facilitate greater self-help</p> <p>Use the knowledge, capacity and experience which exists at community level to create a more resilient and self-reliant community.</p>
<p>Citizens achieving their potential</p>	<p>Target young people, families and communities who may need extra help in gaining the skills and experience they need to succeed</p> <p>Prioritise the safeguarding of vulnerable children and adults, and ensure that the risk of them getting harmed is kept to an absolute minimum</p> <p>Make the improvement of people's health and</p>

	<p>wellbeing everybody's business, with an emphasis on prevention and the contribution that all services can make</p> <p>Ensure that the Council plays a strong part in keeping the Borough safe, and work with others to improve community safety</p>
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5. SPECIFIC AIMS AND OBJECTIVES OF THE SERVICE, INCLUDING SOCIAL VALUE OBJECTIVES

5.1

- To improve the physical appearance of the Dearne Area Council area and where appropriate work in partnership with local residents and/or local community groups/organisations
- Contribute to maintaining a clean, safe, well presented and welcoming physical environment through the provision of both proactive and reactive work as agreed with Ward Alliances/ Area team and Council
- Inspire local people and encourage sustainability through engagement and education with volunteers, residents, local community groups and other organisations
- Encourage and support community responsibility for existing green areas/ shrub beds/planters
- Reduce the amount of littering, dog fouling in the area through education in schools and within local communities
- Liaison with environmental and housing enforcement services in hot spot areas
- Liaison with BMBC environmental services in order to enhance the Dearne offer

Under this contract the successful provider will be required to actively contribute to the achievement of specific social value objectives. These reflect the vision and corporate priorities of the Council outlined in Section 3, and include:-

5.2

- Provision of local skills development, work experience placements and apprentice opportunities
- Employment and training opportunities within the locality
- Recruitment and deployment of volunteers
- Development of strong community networks, community self-help and resilience
- Engaging with local residents including young people and community groups to initiate social action
- Local spend
- Use of local supply chains

- All persons employed by the provider to deliver this project must be paid the current UK living wage.

6. THE SERVICE/ACTIVITIES TO BE DELIVERED

- 6.1 The appointed provider will develop and deliver a service that: complements existing provision; addresses the needs of each ward in the area, meets the specified objectives; and delivers the outcomes outlined in this document.

Development of a strong collaborative working relationship with the Ward Alliance members in each of the wards will be key to the success of this project. The provider will be expected to adopt a community development role. They will be capable of interpreting community environmental improvement aspirations. **Crucially they will possess the ability to realise the projects through project design, recruitment, leadership and motivation of volunteers.** The provider will be expected to lead by example.

Dearne North and Dearne South service delivery plans that meet the needs in each ward and address hot spot areas should be developed in liaison with both Ward Alliances and delivered accordingly.

The interventions/activities to be delivered for each Ward as part of the plan may include delivering the following activities some of which will be in partnership with the community:

- Grass cutting
- Shrub bed maintenance/removal
- Tree planting
- Pruning vegetation
- Snow removal
- Hedge strimming
- Litter picking (Inc. Public Rights of Way)
- Remove fallen leaves- hot spot areas
- Dog fouling removal
- Removal of green waste
- Public area fence fixing
- Remove graffiti which is not racist or homophobic
- Removal of fly posters
- Weed control

In addition, and in liaison with the Dearne Area Team, the provider will be expected to:

- Deliver the clean and tidy plan as specified by the Ward Alliance members
- Support the various groups in their clean-up operations
- Work alongside the Safer Neighborhood team
- Work in partnership with local businesses

- Facilitate an environmental steering group
Promote and encourage engagement through various mechanisms such as social media
- Educate the community of the issues associated with fly tipping etc.
- Support community grow projects e.g. community allotment plots
- Organise / assist / lead with community clean ups
- Promote street pride
Support the delivery of restorative justice litter picks for juvenile offenders in partnership with Kingdom

The above is not an exhaustive list and there may be other activities you wish to include.

The provider will be expected to tailor their work to suit seasonal variations in demand and support for community events and/or community clean ups will be an integral part of the work.

The provider will be expected to act as the “eyes and the ears” in the community and be responsible for reporting other matters not necessarily within their scope of responsibility so that this can be actioned by the respective Council service.

This would include reporting:

- Discarded needles
- Graffiti
- Fly Tipping
- Problems with trees
- Housing and environmental enforcement issues

Instructions on how these reports should be made will be provided.

It is expected that the set-up, and ongoing costs of materials, tools, and equipment will be met by the provider. The provider will ensure that these materials, tools and equipment are well maintained, safe to use and kept in a secure place.

The provider will be responsible for disposing of the waste generated by them, and recycling carried out wherever possible. Any waste generated by the provider as part of community activities or projects will be disposed of by Barnsley Council at no cost. The provider will have their own Waste Carriers License and should provide evidence as part of the procurement process of their waste disposal and recycling arrangements.

Provide information for the Area Council and BMBC Communications Department Work to highlight the work taking place, the improvements being made in order to promote the good work happening in the area. This should encourage more witness reports to come forward from the community.

It will be very important that this service is delivered in close liaison with Neighbourhood Services and existing community groups to ensure that overall

service delivery is co-ordinated and complementary. The provider is also expected to work closely with housing and environmental enforcement services.

The service must be flexible and reactive as well as proactive. The service is expected to deliver to 'hot spot' areas as identified by elected members/Ward Alliances, to improve the environment in a way which is sustainable. Both of the wards plans will include an equal number of working hours but with the flexibility to deliver on the key requirements of each area, each having different needs.

In times of austerity, sustainability is key. The provider will be expected to give consideration to the whole lifespan of the project. This should include a well-planned exit strategy to ensure that the additional capacity within the community continues to benefit the Dearne Area even after the contract has concluded.

7. TARGET GROUPS AND/OR AREAS

7.1 The Service should be delivered proportionately across each of the two wards of the Dearne Council area. Hot spot areas in each of the wards should however be prioritised through the Ward Alliances.

8. EQUALITY IMPACTS

8.1 The successful service provider will be required to ensure that the service is free from bias and acknowledges and respects gender, sexual orientation, age, race, religion, culture, lifestyle and values. If any needs are required as per the Equalities Act, such as language or disability, these needs will be provided for during the term of the contract.

Please also refer to Section 4 - Form of Contract.

9. PERFORMANCE MEASURES/OUTPUTS

9.1 Service Outcomes and Measures: Table 1 below details the outcomes or results that the service provider is required to achieve as a consequence of the service being delivered. A list of possible outcome measures is also provided. This is indicative only and Tenderers are required, as part of their tender return, to propose their own list of outcome measures, along with realistic targets, baselines and methodology for gathering the data/measuring. Final measures and targets will be agreed prior to contract commencement. Please refer to Section 2 – Tender Quality Questionnaire.

9.2 Table 1

<i>Outcomes</i>	INDICATIVE	<i>(Evaluation Methodology – provider to make</i>
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	Outcome Indicators	<i>recommendations in their tender return)</i>
Create a well maintained, clean, safe, well presented and welcoming physical environment	Reduction in complaints	
Local communities involved in ensuring areas are kept clean and litter free	Increase the number of residents engaged in volunteering activities in the community Reduction in complaints	
Residents/community groups taking responsibility for existing green areas/ shrub beds/planters etc.	Increase in support for local community groups Increase in new volunteers/groups	
Identify opportunities to build skills and work experience at local level	Increase in people accessing opportunities	
Educate residents on the environmental issues surrounding fly tipping and littering	Reduction in littering and complaints	

10. PROCUREMENT PROGRAMME

Tenders issues via Yortender	7 TH October 2106
Deadline for Tender Queries	24th October 2016
Tender Return	31 st October 2016
Tender Evaluation	1 st November 2016 – 25 th November 2016
Tender Presentations	w/c 18th November 2016
Tender Report and Approval to Award	w/c 18 th November 2016
Standstill Period and Feedback	25 th November 2016
Issue of Letter Intent and Contract	5 th December 2016

Contract Lead in Period	January 2017 – March 2017
Contract Start Date	1 st April 2017

11. CONTRACT VALUE AND CONTRACT DURATION

11.1 The estimated annual cost of this procurement is £75.000 in total, over a 1 year period with the option to extend for a further year finance and performance permitting.

12. CONTRACT TERMS AND CONDITIONS

12.1 See Section 4 – Form of Contract.

13. CONTRACT MONITORING AND RECORDING REQUIREMENTS

13.1 The Provider will need to be able to demonstrate the effectiveness of the service in terms of delivering the agreed outcomes, outcome measures and outputs. There is a key requirement of the provider to:

- Meet the Contract Manager for a monthly operational meeting for the first three months of the contract.
- Thereafter provide a quarterly report to the Contract Manager against each of the ward plans. This information will be shared with the area council.
- Collect, collate and report on a range of agreed indicators on a quarterly basis (see milestones) as part of a quarterly report. This should also include the submission of 2 case studies per ward (group, individual or illustrating good practice/ innovative work) together with supporting photographs.
- Attend quarterly meetings with the contract manager to discuss the quarterly report and request any additional information/provide clarification, if required.
- Establish an environmental steering group with members of both ward alliances
- Attend the Area Council Meeting as requested.
- An end of year report to be submitted (see milestones)
- An end of Project report and lessons learned to be submitted 3 months before the contract end date.

The Area Council Manager will review performance in liaison with the Dearne Area Council and may reasonably ask for additional information at any time.

Service provision will be subject to annual review

14. QUALITY STANDARDS

The provider will have all relevant policies and procedures in place.

The provider of this service will be required to adhere to the Health and Safety at Work Act 1974 at all times and any other relevant guidance and directives in force or subsequently issued. In addition the provider is required to achieve accreditation under one of the Safety Schemes in Procurement.

The Service Provider will ensure that:

- All materials used in carrying out the service comply with the Control of Substances Hazardous to Health Regulations
- All materials, and equipment, are stored in a safe and proper manner
- Environmentally friendly materials are used whenever possible
- All staff are equipped with appropriate training, (including needle search training) staff development and supervision.
- Where an appropriate British Standards Specification or British Standard of Code of Practice is issued by the British Standards Institution is current at the

date of the tender, all goods and materials used or supplied and all workmanship shall be in accordance with that standard

- It holds a valid Waste Carriers Licence
- All staff employed or engaged by the Service Provider are informed and are aware of the standard of performance that they are required to provide and are able to meet that standard.
- The adherence of the Service Provider's staff to such standards of performance is routinely monitored and that remedial action is promptly taken where such standards are not met
- All staff employed or engaged by the Service Provider have been subject to a DBS clearance, where required, and an acceptable outcome determined.
- For the avoidance of doubt, nothing in this specification is intended to prevent the Service Provider from setting higher quality standards than those laid down in the Contract.

Additionally:

- The Service Provider will have a robust system for monitoring complaints and suggestions; feedback from service users will inform service delivery.
- The Service Provider will submit reports summarising any complaints, investigations and remedial actions

Please also refer to Section 4 – Form of Contract

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DEARNE APPROACH STEERING GROUP

**Notes of the Meeting held at the Salvation Army Hall Goldthorpe:
11th July 2016**

Core Members Present: Derek Bramham (Chair), Wendy Lowder, Cllr Phillips, Cllr Noble, Jenny Batley, Jenni Britain, Claire Dawson, Alison Sykes, Alister Shaw, Cllr Gollick, Amy Dixon, Jayne Mchugh, John Twigg, Suzanne Story, Simon Duffy

Core Members Apologies: Cllr Gardiner; Kate Roberts (Community Shop); Janet Ellor, Alison Vint, Carl Hickman, Helen Jaggard, Sarah Cartwright, April Fisher, Mark Fisher, John Hays, Joe Micheli, Tom Smith, Stephen Abson, Gemma Cobby

<p><u>Welcome and Introductions:-</u> A round of introductions took place <u>Apologies:</u> - As listed above</p>	<p>Action By</p>
<p><u>Notes of Meeting held 9th May 2016</u> were accepted as a true record <u>Matters Arising –</u></p> <p><u>Signage</u> Cllr Noble gave a further update explaining that the community had dealt with the signage issue.</p>	
<p><u>Discussion Item – Housing:</u></p> <p><u>Housing – Circulated by Sarah Cartwright</u></p> <p>Prior to the meeting Sarah circulated a housing action plan update updated her monitoring information and provided a briefing note for the group. Claire went through the action plan update briefly. Plans for the proposed development of the 6 houses either side of the playhouse has had to be revised and are now looking at the possibility of reducing the number of properties being built. Claire also notified the group re: Beevor Street development.</p> <p><u>Private sector housing enforcement</u></p> <p>Jayne and Amy informed the group regarding their work load. They have been working with the landlords and letting agents and part of the partnership working on the railway embankment. They were dealing with several issues of fly tipping. Also they had not made any progress regarding the bin issue. This will be chased up by Cllr Noble with Graham Young</p> <p>Wendy discussed the fuel poverty development and how energise Barnsley were seeking applications. Energise Barnsley has been setup with Barnsley</p>	<p>Cllr Noble</p>

<p>Metropolitan Borough Council to deliver community owned renewable energy and heating projects across the borough. Groups may need assistance in applying</p> <p>http://www.energisebarnsley.co.uk/about/</p> <p><u>Environment theme - Anthony Cambell</u></p> <p>Claire had no update from the theme lead but the group discussed other projects. This will be followed up after the meeting</p>	<p>C Dawson W Lowder</p>
<p><u>Twiggs</u> Continue to deliver the Dearne Area Council contract. They have been in talks with Dearne Valley College regarding providing work experience placements for students when they enrol in September.</p> <p><u>Embankment update</u> The railway embankment project has had a really good impact on the community. The four bridges have now been painted alongside the prince's trust, network rail and other groups in the area. The salvation army and other businesses provided the refreshments during the week.</p>	
<ul style="list-style-type: none"> • <u>Updates</u> <p><u>Big Local Thurnscoe – Derek Bramham (BLT Chair)</u></p> <ul style="list-style-type: none"> • Beach party – preparations are underway for the event on the Saturday 6th of August 11-4pm at Thurnscoe park • Under 16s fishing competition taking place from 30th July registration at 11am. • All projects discussed at the last meeting have gone really well the three tier planters have been put on the high street. <p><u>Goldthorpe and Bolton Big Local – Claire gave brief update</u></p> <ul style="list-style-type: none"> • Housing Project - is progressing well • CCTV – cameras have been bought and installed. Big local members are going to be trained on retrieving the images • People are encouraged to look online with regards the proposals for the overall plan for 16/17 and achievements to date <p>http://localtrust.org.uk/assets/downloads/plans/The Plan 2015 to 2020 final version 1 AA pdf.pdf</p> <p><u>Thurnscoe park</u> Through section 106 monies new gates, a storage unit and base for the memorial bench have been purchased. They are also still waiting of the results from the Yorkshire in bloom judging.</p> <p><u>Salvation Army- Alison Sykes</u></p>	

- The Salvation Army continues to work with volunteers who are delivering the job club. They were in need of extra laptops and Cllr Noble suggested the Renaissance Centre, the area council had purchased some previously.
- They have had a brand new kitchen installed and plan to have an event Friday the 15th July at 12pm to celebrate the army achievements.
- They have been working with the allotment and Bewell Barnsley on providing a healthy eating course to some of the families.

C.Dawson

Goldthorpe Development Group – Cllr Noble

- **Monthly OAP events** – These are going well and in accordance with the health theme Dementia and the fire service will be attending the event in August
- **Sunday Market** – still going well and planning the xmas market
- **Flower beds**- planting all of the flower beds on Leslie road and Corporative Street
- **Bounce into summer**- planning is underway and the event will be held on the 17th of August
- Planning is underway for a Halloween project and taking the children to the coast for the day
- The group have also been working with partners on the bridge painting scheme.

Bolton on Dearne Voluntary action group

The group have been working on Mansion Park in order to get it ready for the Yorkshire day event on the 31st of July. Another group have also been developed “friends of Broadwater” and are going from strength to strength

Company shop

The peer mentor and creative writing courses are going really well, the next intake of peer mentors will be around September time. Public transport has been an issue and stage coach has put a consultation out regarding areas where they intend to stop the bus route.

travelsouthyorkshire.com/bbp

Area Council – Cllr Noble C Dawson

- Noted that all commissioned services are progressing well and the next round of the Dearne Development Fund was getting ready to be distributed. Twiggs service and housing enforcement service will now run until the end of March 2016.

BewellBarnsley

Currently working with the Salvation army on a four week healthy families cooking session. They are also working with Fit families, the company shop and Hill school. Suzanne is also reestablishing the health steering group that will be able to report into the Dearne Approach steering group.

Phoenix Futures- Jennie Hobson (note name change)

<ul style="list-style-type: none"> • The enterprise building has been rebranded to : The Factory- a place for change • Many groups and services have now taken residence, including BMBC, NUM, Bewell Barnsley, happy kid’s nursery and continuing support for people working on their recovery. • Rooms still for hire contact : Jenni.Hobson@phoenix-futures.org.uk • A open day will be organized in the none too distant future and Jennie will circulate the invite to group members • Jennie discussed VAB involvement and how they had assisted Phoenix also how they could possibly get involved in the railway embankment scheme. Jennie to send on details on to Claire 	<p>J.Hobson</p>
<p>Any Other Business: Jenny Batley spoke about the some of the issues at the allotments on Doncaster Road. Claire to discuss this with Phil Hollingsworth</p>	<p>C Dawson</p>
<p>Date of Next Meeting - the 12 September 2016 the themes for discussion will be jobs, skills and Health Salvation Army Hall 4pm</p>	
<p>Date of Future Meetings– To be held at 4pm in the Salvation Army Hall 12 September 2016 7 November 2016 9 Jan 2017 13 March 2017 15 May 2017</p>	

BARNSELY METROPOLITAN BOROUGH COUNCIL

Dearne Area Council Meeting:

**Report of Dearne Area
Council Manager****Dearne Area Ward Alliance Notes****1. Purpose of Report**

- 1.1 This report appries the Dearne Area Council of the progress made by each Ward in relation Ward Alliance action plans and review of the priorities.

2.0 Recommendation

- 2.1 That the Dearne Area Council receives an update on the progress of the Dearne North and South Ward Alliances for information purposes. Members are reminded of requirement for Ward Alliance minutes to the received by the Area Council.

3.0 Introduction

- 3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area, Ward and Neighbourhood levels (Cab.21.11.2012/6), Devolved Budget arrangements (Cab16.1.2013/10.3), Officer Support (Cab.13.2.2013/9) and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). This report is submitted on that basis.

4.0 Ward Alliance Meetings

- 4.1 The Dearne South Ward Alliance meeting was held on the 8th August 2016. Three Ward alliance funding applications were considered and approved; partial funding & conditions were put in place for the DDFC application. The flood resilience plan is almost complete with Derek Bell requesting to members of the community and WA for volunteer training. Cllr Gardiner asked for the bulky rubbish scheme to be continued as a 50/50 split, all agreed. The group were also asked to think about future projects through the LWYL campaign to counteract their action plan and all groups helping each other.
- 4.2 The Dearne North Ward Alliance was held on the 21st July 2016. Four applications were considered all were approved; partial funding & conditions were put in place for the DDFC application. Cllr Gardiner asked for the bulky rubbish scheme to be continued as a 50/50 split, all agreed. A litter free project is to be looked at in Autumn with Big Local, Berneslai Homes, Twiggs, Dearne North WA and eco schools all coming together.

Appendix One: Dearne South Ward Alliance Meeting notes**Appendix Two: Dearne North Ward Alliance Meeting notes**

The reporting into the Dearne Area Council, of the Ward Alliance notes is in line with the approved Council protocols. The notes are for information only.

Officer Contact:
Claire Dawson

Tel. No:
01226 775106

Date:
19th September 2016

Dearne South Ward Alliance

MEETING NOTES

Meeting Title:	Dearne South Ward Alliance
Date & Time:	Monday 8th August 10am
Location:	Goldthorpe Library, Barnsley Road, Goldthorpe

Attendees	Apologies
Cllr May Noble (acting Chair), Alan George (treasurer), Suzanne Storey, Graham Jarvis, Marie Sinclair (note taker)	Cllr Ralph Sixsmith, Cllr Charlotte Johnson, Vicki Cumming, Alison Sykes

	Action/Decision	Action lead
<p>1. Welcomes & introductions (Apologies – as above)</p> <p>Members of the Alliance asked the acting chair if Angie Kelly & Andy Cole are still part of the Alliance as no apologies or information has been given from them in the past few months, Marie will write to them both and ask if they still want to be part of the Ward Alliance, and if so need to commit and be present at meetings, Marie clarified she has emailed everyone in Dearne South Ward Alliance for their availability and Mondays came out the preferred day of the week for peoples availability.</p> <p>2. Minutes of last meeting & any matters arising that are not on the agenda</p> <p>Amendment on page one item 3. (Dearne South should read Dearne North) Amendment on page 3 (Alan gave update should read Graham to feedback).</p> <p>Alan George clarified the lock has been purchased for the container; keys are at his home and Area Team office.</p> <p>3. Financial update</p> <ul style="list-style-type: none"> Dearne South Ward Alliance balance - £ 6609.00 <p><u>Applications submitted:</u></p> <p>Salvation Army Job Club - £2500.00 split 50/50 with Dearne North WA to purchase the necessary equipment to run a community led voluntary job club on Mondays & Fridays where local people can come and access free internet/job search & advice & guidance from the local volunteers that have had training and guidance through their individual sessions previously run by funded agencies. The agencies have now subsequently lost funding and no longer run however there is a strong need in the area for this to carry on, at the moment we are using borrowed laptops from external agencies that could be taken back at any time. The need is there and we hope by funding the equipment we can carry on running this for future years. The members attending are regular clients that are actively looking for work not only to help with their financial situation, build their confidence & self-esteem too; the club is increasing in numbers every month, where we have seen many of our residents coming together to help each other with volunteering opportunities to gain experience on hands too. – <i>Alison Sykes wasn't in attendance had no voting rights after submitting her application – all agreed to fund £1250.00</i></p> <p>Bulky Rubbish Scheme – scheme be continued £1000.00 split 50/50 between both wards. – <u>£500.00 all agreed to fund</u></p> <p>Dearne & District FC – application submitted for grass cutting to the new CISWO field throughout the season and secure the fencing around the site, after a lengthy discussion it was agreed to fund the fencing for £312.50 but not the cutting of the grass - to be split with Dearne North Ward Alliance – action: all agreed to fund repairs to fencing.</p> <p>Working Fund balance - £2845.85</p>	<p>Amend notes accordingly</p> <p>Leaflets to be produced and posted</p> <p>Phone call to DDFC to explain details</p>	<p>Marie</p> <p>Ann/Jayne McHugh</p> <p>Marie</p>

<p>4. Groups & any additional updates not on agenda</p> <p>Bodvag – event went really well, lots of families went as well as people from outside the area, for a first event everyone said how well it organised was and that they hope it's a regular event. Nice to see MP there. Suzanne commented on behalf of her staff team that they said feedback was brilliant. Twiggs also highlighted the fabulous work that Bodvag have done on the fields/park this should be commended to Parks and Elaine Downs team – A big well done! Graham wanted to thank everyone who helped on and before the day.</p> <p>Alan asked if anyone knew anything regarding the cheque for £100 to Carrfield as it hasn't been cashed yet, May said she would check with Charlotte on her return from holiday.</p> <p>The Flower beds in St Andrews Square haven't been worked or improved since spring, Marie to ask Ann to follow up. (action plan & contingency throughout summer) – May asked if Twiggs could assist in their current work plan.</p> <p>Alan asked what the latest on Renaissance centre garden was – short discussion took place. Twiggs to be asked if they can help if BODVAG can take ownership of bringing this piece of land back to life, this may be a spring job. Graham to take to their next meeting to see if they have the capacity.</p> <p>Be Well – Suzanne mentioned that the event from BODVAG on mansion fields was a huge success; her staff all gave really excellent feedback with many residents asking for a repeat in winter and summer. The Fit me classes will be starting soon, anyone over 16+ can attend – 8 weeks for a healthier lifestyle.</p> <p>They are currently asking for anyone to attend lock park for the Guinness book of records for the armchair aerobics, need 1000 people with chairs to come along – 10am Working with Company Shop, Salvation Army, Park Court, lots of activities to help the people in the Dearne achieve their healthy goals.</p> <p>The Cook & Eat sessions funded from the allotment had excellent feedback from the Salvation Army families who took part; Suzanne gave thanks to the Dearne allotment for their weekly produce. The families attending the weekly foodbanks had participated in a 8 week cook & eat session on eating on a budget, microwave, & slow cookers were used for energy efficiency. Shanks who gave funding to the whole project for the allotment came and presented the members with a microwave and slow cooker, Suzanne & Alison will ensure evaluation in a few months' time to see if they are still using the cooking method and healthier lives for their families</p> <p>5. AOB</p> <p>The group were asked to think about joining the Ward Alliances (Dearne South & Dearne North) to become the Dearne Ward Alliance, individual monies would be still given to each ward, as would their own separate working funds. Many of the members said this was a great idea and bringing them together would be a positive move. Members were asked to think about it and bring their decision to the next where a ballot could take place if necessary. – A short discussion took place.</p> <p>The container needs to be moved around the corner; Graham & Alan are to see logistics of how & when if possible to complete this.</p> <p>Derek Bell to be asked to come to the next meeting to clarify the Flood plan situation and to ask for volunteers to be trained and take responsibility before, during and after any potential flood to Dearne south.</p> <p>Marie asked the members to think about individual projects that the Ward Alliance members could help with around Dearne South.</p> <p>6. Date & Time of next meeting – Monday 10th October 10am Goldthorpe Library.</p>	<p>Email to Elaine downs team</p> <p>Discussion to Carrfield</p> <p>Chase up with Ann, Twiggs & schools</p> <p>BODVAG to be approached for help</p> <p>Reminder before next meeting</p> <p>Email to invite to next mtg</p>	<p>Marie</p> <p>Cllr Noble to speak to Cllr Johnson</p> <p>Ann</p> <p>Graham</p> <p>Marie</p> <p>Marie</p>
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Dearne North Ward Alliance

MEETING NOTES

Meeting Title:	Dearne North Ward Alliance
Date & Time:	Thursday 21st July 2016 – 1pm
Location:	Goldthorpe Library, Barnsley Road, Goldthorpe, S63 9NE

Attendees	Apologies
Cllr Pauline Phillips, Derek Bramham (Big Local Thurnscoe), Marie Sinclair (Dearne Area Team), Charlotte Williams (Station House), James Matre (Station House intern), David Perry (local resident) Alan Williams (local resident & Crime & Safety member) observer	Cllr Annette Gollick, Cllr Alan Gardiner, Stephen Hurd & Alison Sykes.

	Action/Decision	Action lead
<p>1. Welcomes & introductions – round of introductions took place to welcome local resident Alan Williams to the meeting, Marie ran through the terms & conditions of observing.</p> <p>2. Minutes of last meeting & any matters arising Page 2 – Thurnscoe Amateur Dramatics – Marie has visited Jean Carr to run through the options, the theatre was having installation of the fire alarms as she walked in, when asked about the fire door situation Jean replied that they had been asking for kind donations from local businesses and taken a small loan from members of their group to ensure the doors could be fitted in the required timescale. Marie asked if they had considered renting the room out to other members of the community (schools, nurseries, youth groups etc) to use their theatre and facilities inside. Jean was unsure about this, but stated that most of the committee like to keep the building secure and to their own individual members who perform weekly inside the theatre, reading through scripts & lines and creating more productions. Marie spoke to Jean a few days later after she had taken the information to the group but sadly they declined the offer from the Ward Alliance</p> <p>David raised concerns over the pegs on the fishing platforms when he walked along the banking around the reservoir. Derek ensured everything looked fine on the walk that he and Alison had taken for the fishing competition, but would look more closely and speak to Warren if there were any further concerns.</p> <p>3. Appointment of Chairperson – All agreed for Cllr Pauline Phillips to be the new Chairperson of the Dearne North Ward Alliance</p> <p>4. Financial Update</p> <p><u>Dearne North Ward Alliance balance - £ 7029.00</u></p> <p><u>Applications submitted:</u></p> <p>Salvation Army Job Club - £2500.00 split 50/50 with Dearne South to purchase the necessary equipment to run a community led voluntary job club on Mondays & Fridays where local people can come and access free internet/job search & advice & guidance from the local volunteers that have had training and guidance through their individual sessions previously run by funded agencies. The agencies have now subsequently lost funding and no longer run however there is a strong need in the area for this to carry on, at the moment we are using borrowed laptops from external agencies that could be taken back at any time. The need is there and we hope by funding the equipment we can carry on running this for future years. The members attending are regular clients that are actively looking for work not only to help with their financial situation, but</p>	<p>No further action to be taken</p> <p>Check the platforms & report back to next meeting.</p>	<p>Derek Bramham</p>

<p>their confidence & self-esteem too; the club is increasing in numbers every month, where we have seen many of our residents coming together to help each other with volunteering opportunities to gain experience on hands too. – Alison Sykes wasn't in attendance had no voting rights after submitting her application – all agreed to fund £1250.00</p> <p>Dearne & District FC – application submitted for grass cutting to the new CISWO field throughout the season and secure the fencing around the site, after a lengthy discussion it was agreed to fund the fencing for £312.50 but not the cutting of the grass - to be split with Dearne South Ward Alliance – action: on hold until decision is made from Dearne South Monday 8th August.</p> <p>Bulky Rubbish Scheme – Cllr Gardiner requested the scheme be continued £1000.00 split 50/50 between both wards. – £500.00 all agreed to fund</p> <p>Thurnscoe Library summer holiday activities - £250.00 – all agreed to fund</p> <p><u>Working fund balance - £2000</u></p> <p>Marie asked the group to clarify who are the current signatures to the account, Pauline and Charlotte stated they were with Teresa Sim, as Teresa hasn't attended any meeting for nearly 2 years it was decided to cancel her permission off the bank account and enroll Derek Bramham instead. Pauline & Charlotte will visit Yorkshire Bank to get a new Cheque book raised so monies can start to be paid out. Discussions about the paperwork will take place at the next meeting.</p> <p>The group discussed requests from Russ Boland for concrete bollards across Thurnscoe Chapel Lane field to stop quad bikes & fly tipping vehicles entering the field and destroying the green space total amount is £1550 - Big Local Thurnscoe will contribute £1000.00 Ward Alliance commit to paying £550.00 – all agreed.</p> <p>Big Local Thurnscoe requested a kind contribution towards the winter Wonderland event – £500.00 all agreed</p> <p>5. Updates from Community Groups</p> <p><u>Thurnscoe Park</u> Yorkshire in Bloom results will be announced 16th September Pauline is 85% completed but is hoping either silver or possible gold.</p> <p>The concrete base for the memorial bench will be laid once the fencing has been completed after removal of the container.</p> <p>Pauline has picked up the ping pong table from BMBC for the kids to play with during the summer holidays</p> <p><u>Big Local Thurnscoe</u> The transition to change from VAB to BCB as the new local trust organisation has now been completed with Alison Vint the Development worker for BLT been employed through BCB.</p> <p>The Green Space sub group has completed 3 walks around Thurnscoe identifying green spaces and local environmental issues on the way. Derek stated that the walks have been really useful in getting to know the village better and to identify unloved areas that Big Local could help to improve.</p> <p>The free standing planters are now in situ and have been planted with regular daily watering (3 gallons in total) from Derek, this is to be looked at with help from local residents/businesses for sustainability, Derek is going to ask Twiggs to help too.</p> <p>Incredible–Edible raised bed on Houghton Road- Derek suggested we have a rota for watering it or asking Rainbow Centre staff, there is now visible beans & lettuce ready for picking and eating.</p> <p>Brief update given on the beach party Saturday 6th August all the activities booked, lots of variety stalls, weather looking good and banners have been displayed around Thurnscoe, all planned and on target. Derek asked for volunteers/stewards to help on the day.</p> <p><u>Station House</u> Many families using the Station House for the 6 week holidays the holiday club runs from 8am – 6pm with the children learning new skills from watering the planters, litter picking around the local</p>	<p>Visit bank to clarify who's on signatures, request new Cheque book</p> <p>Email Russ to confirm acceptance</p> <p>Email Alison Vint ask for invoice</p>	<p>Derek, Pauline, Charlotte & Dave Perry</p> <p>Marie Sinclair</p> <p>Marie Sinclair</p>
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<p>Planning underway for the beach party – the use of a photo booth for anyone to have funny faces on photos to raise monies for the association.</p> <p>James will be providing all the marketing and social media content for Station House.</p> <p>AOB Marie asked everyone to ensure the advertising of the free swimming sessions were done around the groups and members of the community.</p> <p>David will speak to Derek with regards to helping on the fishing competition.</p> <p>Dates for next meeting – Tuesday 27th September 2016</p>		
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**BARNESLEY METROPOLITAN BOROUGH COUNCIL
DEARNE AREA COUNCIL 19th September 2016**

**Report of the
Dearne Area Council Manager**

Update on Ward Alliance Fund spend

1.0 Purpose of Report

1.1 This report seeks to inform Members about spend to date from Ward Alliance Funds within the Dearne Area.

2.0 Recommendations

2.1 **That the Dearne Area Council receives the Ward Alliance Fund Report and notes any spend to date for the Wards of Dearne North and Dearne South.**

3.0 Introduction

3.1 This report is set within the context of decisions made with regards to Ward Alliance Fund arrangements (Cab16.1.2013/10.3).

3.2 In considering projects for the use of the Ward Alliance Funds, Members are satisfied that the projects identified meet a recognised need for the Ward, are in the wider public interest, and represent value for money.

4.0 Commitments to Date

4.1 In the 15/16 financial year the Dearne North Ward Alliance underspent by £69. Therefore for the 16/17 financial year the Ward Alliance has a starting budget of £10,069 to spend on Dearne North projects. So far in this financial year, the alliance have spent a total of £5352.50 on 9 projects. £4,352.50 has been matched funded against volunteer time and £1000 has no match funding attached. This leaves a total of £4,716.50 to spend on Dearne North projects.

In the 15/16 financial year the Dearne South Ward Alliance underspent by £1,160. Therefore for the 16/17 financial year the Ward Alliance has a starting budget of £11,160 to spend on Dearne South projects. So far in this financial year, the alliance have spent a total of £6,613.50 on 8 projects. £5,863.80 has been match funded against volunteer time and £750 has no match funding attached. This leaves at total of £4,546.50 to spend on Dearne South projects.

Officer:
Claire Dawson
Dearne Area Council Manager

Tel:
01226 775106

Date:
19th Sept 2016

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